



Coldharbour Mill Volunteer Role Profile

Role: Spinning Volunteer

Responsible to: Spinning Manager

Purpose:

To make yarn and roving, and prepare for retail sale, and demonstrate to visitors.

Responsibilities:

To undertake safe running of machines and generally support efficient operation of processes within Department to produce products for mill shop and wider marketing.

Key Activities:

1. Carry out tasks on designated machines in accordance with practical and written instructions. Range of machines with spinning and carding as well as gill box, draw box, skeiner and twister. The coverage is extended with development of role holder's knowledge and experience.
2. Carry out day-to-day and simple maintenance of machines, particularly oiling
3. Respond to enquiries from mill visitors
4. Mentor and support other team members
5. Assist generally with work of Department, including sorting of materials and preparing machines for running

Commitment:

At least 1 x 3 hour session per week.

Personal Attributes:

Enthusiastic, confident with willingness to learn

Skills and Experience:

Practical approach – no previous experience of machines necessary but the role requires aptitude with physical capability [periods of standing with need for adept movement]

Support and Training provided:

Induction and on-going training provided to build confidence and ensure safe practice. Checked by observation and signed off as health and safety compliant when competent on specific machine.

This is a voluntary role and this arrangement should not be seen as either a legally binding or an employment contract